

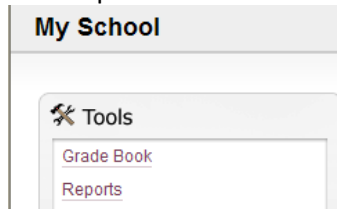
Apex Unit Recovery Training

Logging in:

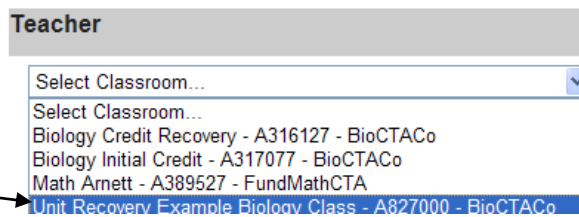
Username: _____ Password: _____

Accessing Student Usernames and Passwords:

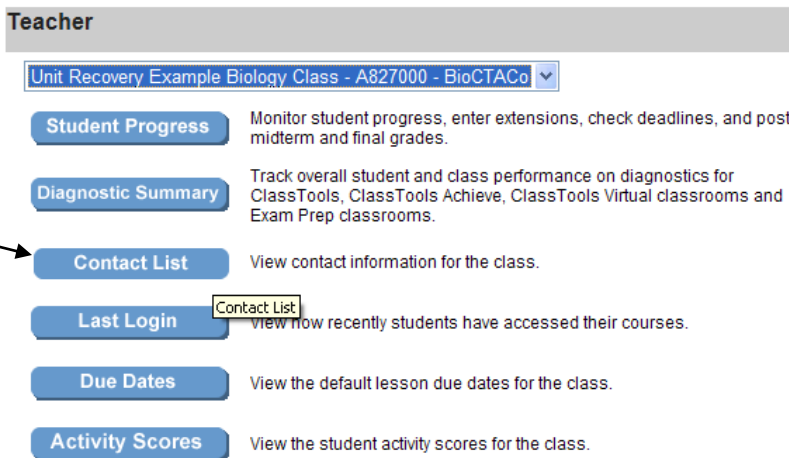
Click Reports:



Select the Class:



Click Contact List:



You can save in Excel:

Contact List
Unit Recovery Example Biology Class - A827000 - BioCTACo
Data is current as of November 11, 2008 7:47 AM PST
Contact information for the students participating in this course. For best print results use landscape mode.

[Excel Download](#) [Tab Download](#) [Legend](#)

Group By: _____ Search: _____

First Name	Last Name	Username	Password	Email	Phone #	ST	School N:	Mentor First	Mentor Last	Mentor Email	Mentor Phone
Test	Student1	tstudent...	apex955				Dorche...				

1 Page 1 of 1 (1 items)

Guided Tour of Apex:

Introduction

Welcome to orientation! The materials below will help you get started.

Select an applicable orientation piece and click the title to begin.

[Apex Learning Support](#)

Apex Learning Support is here to help you! If you have any questions about registration, enrolling in a course, technical set-up, communication difficulties or any other problems please contact Apex Learning Support. You can start by looking for the answer to your questions in the Support Center

[System Check-Up](#)

The System Check-Up will automatically scan the computer you are using to determine if you have the necessary programs installed and that they have been configured correctly in anticipation of accessing Apex Learning's products.

[Terms of Use and Code of Conduct](#)

Please take a moment to read and understand the Terms of Use and the Apex Learning Code of Conduct

[Frequently Asked Questions For Teachers](#)

Click here for answers to common questions asked by teachers.

ClassTools: Online curriculum resources for teachers and students.

[ClassTools Achieve Student Guided Tour](#)

This tour is designed to give you an understanding of how to navigate and use the Apex Learning system to successfully complete activities assigned by your teacher.

[ClassTools Achieve Who's Involved](#)

Find out who's involved in your online program.

[ClassTools Achieve Teacher Guided Tour](#)

This tour is designed to give you an understanding of how to navigate and use the Apex Learning system to successfully teach your students using ClassTools Achieve.

Home Page (Go to My School):

Classroom	Start Date	Ecode
Unit Recovery Applied Biology 1	21-Aug-08	A008060

Managing Curriculum Outline:

Click on the unit recovery class:

[Biology Core \(S706813\)](#)

Click on the outline manager icon:

UNIT 1 : Introduction to Biology

Introduction to Biology

- 1: Introduction to Biology
 - 1.1: The Nature of Science
 - 1.2: The Task of Biology

Uncheck the boxes for any curriculum you do not want the student to see:

Unlocking the Test:

To unlock a test click the red padlock and save changes.

The screenshot shows a user interface for managing assessments. At the top, there's a dropdown menu for 'BioCTACo - S706813 - School Year 2008-2009' and a 'Show Completed' checkbox. A 'Save Changes' button is highlighted with a black arrow. Below this is a grid of activities for 'Unit 1'. The activities include '1.1.2 Discuss', '1.1.4 Lab', '1.1.5 Quiz', '1.2.3 Quiz', '1.3.1 Review', '1.3.2 Test (CST)', '1.3.3 Test (TST)', and '1.4.1 Diag'. The 'Test (CST)' activity has a red padlock icon, and a black arrow points to it. A student named 'Allan, Rashaud' is listed at the bottom of the grid.

Viewing the quiz or test the student took:

1.1.3 Quiz 28	1.1.4 Quiz 18	1.2.3 Quiz 16	1.2.4 Quiz 18	1.2.5 Quiz 28	1.3.3 Quiz 30	1.3.4 Quiz 16	1.3.5 Quiz 24
22	14	16	16	26	28	16	22

Activity 1.1.3: Quiz: Properties of Operations

Due Date: 26 Aug 2008
Points Possible: 28
Minimum Mastery Score: 20

Student Performance

This Student's Current Score: 22 (79%)
Class Average: 23.0 (82%)
Number Students Complete: 2 (100%)
Number Mastered: 2 (100%)
Average Attempts to Master: 2.0

Activity History

Date Recorded	Score	Time Taken
29 Oct 2008	22 (NPierson)	3.33 minutes
29 Oct 2008	18 (NPierson)	5.5 minutes

Student Assessment Summary Information (most recent attempt)

Assessment Bloom Levels

Bloom Level	Correct/Q's	Average
1. Knowledge	8 / 10	80%
3. Application	3 / 4	75%

Assessment Categories

Category	Correct/Q's	Average
1. Absolute Value	2 / 2	100%
2. Commutative, Associative and Distributive Properties	3 / 4	75%
3. Equations and Inequalities	3 / 3	100%
4. Inequalities and the Number Line	2 / 2	100%
5. Integers, Positive and Whole Numbers	1 / 2	50%
6. Sets, Subsets and Elements	0 / 1	0%

Double-click the grade to find detailed information regarding the assessment.

Click the date to see the actual quiz or test with the students' answers.

Changing the Grade in your IgPro Grade Book:

When a student has successfully completed the unit, replace all graded work with a 70%.

Always inform your Sysop when you change a quarter grade.